

PORT OF OSWEGO
AUTHORITY



Regular Meeting of the Board of Directors of the Port of Oswego Authority

Monday, May 20, 2024

4:00 PM Meeting

AGENDA

1. **Call to Order**
2. **Motion 05-20-2401: To move to executive session for discussion of ILA negotiations and property transfer.**
3. **Motion 05-20-2402: To resume regular session.**
4. **Motion 05-20-2403: To approve the Minutes of the 04-15-2024 regular monthly meeting (Exhibit A).**
5. **Administrative Operational Report: (Exhibit B)**
6. **Administrative Financial Reports: (A) Primary and (B) Subsidiary**
Motion 05-20-2404: To accept April's Primary Financial Reports and Subsidiary Financial Reports.
 - A. **Primary Financial Reports: (Exhibit C-1)**
 - Cash Position
 - Balance Sheet
 - Profit & Loss Statement
 - Marina Profit & Loss Statement
 - B. **Subsidiary Financial Reports: (Exhibit C-2)**
 - Monthly Bills
 - Accounts Payable
 - Accounts Receivable
 - Loan Summary
 - Schedule of Assets
 - Sales Report
7. **Chairman's Report**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

8. Committee Reports
 - a. Executive Committee
 - b. Audit and Finance Committee
 - c. Governance Committee
 - d. Planning and Development Committee

9. Old Business

10. New Business

- **Motion 05-20-2405**: To review and approve contract with C&S Companies for engineering services that was previously awarded by the Board through competitive bid in March 2023, and to authorize the Executive Director to sign and complete any and all paperwork, and to administer the contract with approval of Board Counsel (Exhibit D).
- **Motion 05-20-2406**: Review and approval of Minority and Women’s Business Enterprise (WMBE) Procurement Strategy (Exhibit E).
- **Motion 05-20-2407**: Review and approve the adoption of Service-Disabled Veteran Owned Business (SDVOB) Goal Plan (Exhibit F).
- **Motion 05-20-2408**: To review and approve the New York State Department of Transportation Grant Agreement for the Electric Railcar Mover, Comptroller Contract #DR39098, Project Identification #3935.89.301, which the Board hereby approves and agrees to first instance of the project funds and adhere to the terms of the agreement, and to authorize the Executive Director to sign and complete any and all paperwork, and administer the grant (Exhibit G).
- **Motion 05-20-2409**: To review and approve Federal Funds Procedural Manual (Exhibit H).

11. **AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:**

Motion 05-20-240 : To

Motion 05-20-240 : To

12. **Motion 05-20-240** : To adjourn the regular monthly meeting.

**Next Regular Monthly Board Meeting is scheduled for
Wednesday, June 26, 2024 @ 4:30pm**

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